



CNH | KEY CLUB

# MEETING MINUTES

## SPRING BOARD TRAINING CONFERENCE

Saturday May, 29th, 2021  
Zoom

# MEETING AT A GLANCE

## MEETING DETAILS

**Meeting Led By** Governor Amy Wang

**Location:** Zoom

**CALL TO ORDER:** 7:00 PM PDT

**ADJOURNMENT:** 7:33 PM PDT

**Attendance Report - See Appendix A** for a complete report

**EXECUTIVES** 3/3

**LT. GOVERNORS** 74/75

**LT** 11/11

**GUESTS** 6

**QUORUM** YES

Administrator Present: Doug Gin, District Administrator  
 Parliamentarian Present: Alan Quon, Assistant Administrator  
 International Representative Present: Emma Chang, Trustee  
22/28 CNH Kiwanis Key Club Committee  
 CNH Kiwanis Governor  
 CNH Kiwanis Governor-Elect  
 CNH Kiwanis Foundation President

## Summation of Board Actions:

- I. Action: Approval of Amendments to Board Meeting Agenda
- II. Action: Approval of Parliamentarian
- III. Action: Approval of District Leadership Team Appointments
- IV. Action: Approval of Board Reports
- V. Action: Approval of CNH District Budget 2021-2022
- VI. Action: Approval of Division Support by Lt. Governors
- VII. Action: Approval of SAA Coordinator Appointment
- VIII. Action: Resolution of DCON Sponsor Recognition

# MEETING MINUTES

**MEETING CALLED TO ORDER AT 8:00 PM PDT**

## Approval of Parliamentarian

**RESOLVED:** That the CNH Board approves Mr. Alan Quon as Parliamentarian

[M: Christina Nguyen, D30S Lt. Governor | S: Hailey Phan, D27N Lt. Governor | PASSED]

## Approval of Amendments to the Board Meeting Agenda

**RESOLVED:** That the CNH Board approves the Listed Board Meeting Agenda

[M: Joyce Tong, D26S | S: Madeline Clara Chang, D34S | PASSED]

1. Add DCON Sponsor Recognition

## Memorial Day Tribute

**Information provided by District Administrator Doug Gin**

1. History of Memorial Day and emphasis of significance
2. Thank you to the veterans in attendance:
  - a. Bruce Hennings, Army National Guard
3. Moment of silence given to honor the fallen soldiers who have served our country

## Pledge of Allegiance

**Pledge led by D04N Katie Doan**

## Key Club Pledge

**Pledge led by D46N Dakota Caton**

## INVOCATION

**Provided by D15E Zoe Quitasol**

I would like to set the bar high. Considering I'm a 4'11 foot tall person, that is a big stretch, but anything is possible. This is the first board training of the 2021-22 term, and I am the first person to give the invocation of this new term. So, of course, as if I were in class giving a school presentation, I will most likely be the most memorable or the one people fully forget. Which is why, as most teachers say, I would like to set the bar high.

When writing this invocation, I had several ideas on how I wanted to start off. Not only did I desire to grab your attention, but I wanted to make some type of connection with you all, using that handy rhetorical appeal of pathos. I was going to open with a quote about summer, since when writing this, I had just started my summer vacation 9 hours ago. It was going to be from something like *High School Musical* or *Teen Beach Movie* because most of us all grew up during that era. I was also thinking about comparing and contrasting a particular instance or event with my message, but I am extremely exhausted from writing rhetorical analysis

papers thanks to AP Lang. However, I realized that all these particular ideas were ways on how I could set the bar high. Then DING!, a light bulb went off in my head and I was inspired.

In my free time, I scroll on Instagram, like most of you, and look at the various posts from most of your divisions. So far, you are all doing quite spectacular, and setting the bars pretty high for your respective division. New ideas, fundraisers, events, and announcements are constantly being released. Perhaps it's because you are still on that adrenaline rush of passion that comes with a new type of experience. Or you could be the complete opposite, and honestly too nervous or confused on where to start. Wherever you are, I want to remind you of the exciting opportunities that you have coming up that could possibly continue or start to motivate you. We are at the point where most of us are vaccinated and could have a safe, fun summer. This also means that in-person events are just a few more steps away, and we no longer have to stress about making Zoom powerpoints or breakout room games. We're almost there guys, which means we should, if not already, set the bar high for ourselves.

I've said that line so many times, yet still have not elaborated on it. Not to make another AP Lang joke, but I certainly wouldn't get the evidence and commentary point. I will now though, so pretend I actually structured my paragraph in that specific way they wanted us to. Even though I said you are all setting the bars already pretty high for your divisions, I'm sure there are those who feel that their IP LTG set the bar very high. You may feel that you need to live up to that expectation, and it's scary. Personally, for me, I am afraid of not living up to those expectations and not being as amazing. Yet, the bar being set high is what is driving me to reach, what feels almost impossible at the moment, goals. It pushes and challenges me to work to my greatest potential, which is why I believe you should allow it to as well. We already have our goals set, so let's all surpass that set bar and do even greater things. We all have the capacity to go beyond (plus ultra, hello if you understand that reference), and do an exceptional job this term.

I also wanted to tell everyone how proud I am for getting through this tough school year. Zoom classes were and weren't the move, but the majority of us may or may not have gone back in person. We survived a year fully online guys, and I'm sure many people in the future during an APUSH exam looking back at the year 2020 will be jealous. I promise not to make any more AP jokes, but also good luck to those who still need to take those or finals! Now I know summer is the time to take a huge break, and I do encourage you guys too! Please make sure you take good care of yourselves. But with summer, it gives us a generous amount of free time to work on our ideas for the beloved, chaotic fall season. Let's work hard this summer, bring those various ideas into action, and surpass the set high bar.

## REMARKS

### CNH Children's Foundation President Remarks

#### Information provided by CNH Children's Foundation President Craig Wallace

1. Mission Statement given
2. Pediatric Trauma Program description and goals given
3. Hoping for a successful year in Pediatric Trauma Program support, YES Campaign Support, scholarships, and service
4. Introduction and description of new scholarships
5. Thanks Governor Amy for the invitation to speak

### CNH Kiwanis Governor-Elect Remarks

#### Information provided by CNH Kiwanis Governor-Elect Dutton

1. Thanks Governor Amy for the invitation to speak

2. Introduction of the theme “Together we can” and main goals
  - a. Main Goals:
    - i. New Clubs are there to support orphan clubs
    - ii. Support from Kiwanis for all SLP groups
    - iii. Build strong relationships between student groups and Kiwanis
3. Introduction of First Family Focus, Mental Health
  - a. Grants of up to \$200 to host events within SLP’s communities
  - b. More information about grants and applications will be distributed soon

## SLP Director Remarks

### Information provided by SLP Director Timothy Cunning

1. Looking forward to hosting in-person events
  - a. Currently looking for a venue for Summer Board Training
1. Congratulates District Board for accomplishments at Summer Board Training Conference

## District Administrator Remarks

### Provided by District Administrator Doug Gin

1. Expressed excitement to work with and meet new District Board
2. Calls for the implementation of telecommunication skills learned during the pandemic
3. Focus on membership growth and retention is emphasized
4. Thanks to the Region Advisors and Mentors for their support
5. 10 months until DCON 2022
6. Encourages and thanks District Board’s service to Key Club

## District Governor Report

### Provided by District Governor Amy Wang

Good evening, NewBees!

With pride and confidence for our district, the 2021 to 2022 term has been off to a great start. Even during the busiest time of the year, with the closing of the school year and transitioning to in person activities, your passion for service has not been affected. With the changes being made compared to the previous terms, each and every one of you has faced new challenges but your spirit has persevered throughout everything. CNH, we look forward to a bright future and a new beginning with this term. As a district, there is a lot to be done during this special year. However, in order to achieve our goals, we must work together hand in hand and put forth our best efforts to push CNH onto an upward trend. As many of you may know, our membership decline took a strong hit due to the pandemic. This year is our opportunity to reverse this trend and inspire more students to partake in our mission of service. Take the time to think about your own personal goals and what milestones you would like to accomplish as a leader during this term. What legacy will you create in your own schools and communities? How will you make a lasting impact as a leader? You must set a clear vision for yourself and take action to accomplish it.

As a given, you will face many new obstacles this year. It is each of our own responsibilities to overcome these challenges and seek assistance as necessary. Without teamwork and cooperation, we can not make consistent progress. We must adopt an attitude of working more proactively than we ever have before. During such a transitory time, how will you incite change? What actions will you take to remove patterns that delay progress and examine growth from new perspectives?

22,911 members to 35,000 members. That is a large number to achieve considering our past progress. However, with the information that you have received today, make membership your biggest priority within your club and division. Through working on the restructuring of the Strategic Planning Committee, scheduling core calls

with Lieutenant Governors, and compiling new resources on the District Level, these actions will benefit us in ensuring everyone has a clear understanding and plan to target this pressing issue.

It is our job to utilize every factor to attain our District goals as a team. With the ambition, drive, and determination of each of you, it is more than possible to accomplish anything that may be considered to be difficult. I promise that your work and efforts have not gone unnoticed, no matter how little it may seem to you. Each individual today is a vital component of our district, and we need you to help achieve our mission of spreading service. We look forward to a year full of unexpected situations, but I know at the end we will accomplish so much. Thank you all for your utmost dedication, and I can not wait to see everything this term has in store alongside everyone.

## District Secretary Report

Provided by District Secretary Carter Kawaguchi

Good Afternoon District Board!

I would like to begin by thanking all of you for your attendance at this year's Spring Board Training Conference! Though this training conference is not a traditional one, I hope that you were able to take this weekend as an opportunity to learn and train yourself for the term to come. As we often say, shoot your friendship shot and send a message or chat to your friend crush and bond with the people here today. We are all here to support you. While we were unable to meet in person for this training conference, I am sure and excited to be able to meet in person in the near future. With that being said, the following will be my first District Secretary Report:

### MRFs

As announced and explained yesterday, both the Club and Division MRFs have been fully transferred and prepared for distribution and use on the new platform of Google Sheets. This new and long-awaited change will certainly make all of our terms much easier and filled with more accessible information. As of yesterday, all Lieutenant Governors should have access to their official copy of the Division MRF and have begun the process of creating and distributing their Club MRFs to the division they serve. The new submission process consisting of the Division Monthly Report Form Submission Form is currently under revision and will be sent out in the upcoming week. The first submission of the Division MRF will be due June 10th by 6:00 PM Local Time using the new submission process. I cannot reiterate enough how important it is that all Lieutenant Governors submit their DMRFs. As your first MRF submission, it is extremely important that we have a solid foundation to the term and begin the incredible achievement of 100% On-Time MRF submissions. I look forward to seeing all of your submissions!

### Division Update Form

The Division Update Form has been updated for the 2021-2022 term to be more holistic and has been distributed to the District Board. This form is to be completed by all Lieutenant Governors every month by the 20th at 6:00 PM Local Time. For the May submission of the Division Update Form, I am proud to announce that we received 100% submissions from all divisions. I ask you all to please continue this impressive streak in the months to come.

### Resources

With the new MRFs, I am currently in the process of completing new training materials for the Club MRFs including a manual and new presentations. Additionally, the annual CNH Secretaries Manual is currently underway with updated sections on the MRFs and submissions. These resources should enable our members to be more properly educated and trained to allow us to serve and lead to our fullest potential.

### Due Dates Reminders

The following submissions and reports are due by the 10th of every month by 6:00 PM Local Time:

- Division Monthly Report Forms
- Training Conference Reports (the following month after each training conference)

The following submissions and reports are due by the 15th of every month by 6:00 PM Local Time:

- Articles to the CNH Articles Archive
- Visuals to the CNH Visuals Archive

The following submissions and reports are due by the 20th of every month by 6:00 PM Local Time:

- DCM Agendas to CNH Archive
- Division Update Form
- Division Newsletter to CNH Newsletter Archive

Again, thank you and congratulations for your attendance at this year's first board training conference. The service that you complete as a board member makes an incredible impact not only on your homes, schools, and communities, but the world as well. Especially in these challenging times, know that the other executives and I are extremely proud of each and every Lieutenant Governor and are so excited to see where this term takes us. Remember to stay caring and to complete your submissions.

## District Treasurer Report

Provided by District Treasurer Maya Oishi

Aloha, New-Bees!

I am so excited to see all of your faces today at our first board meeting! Thank you all for your dedication and resilience as starting our term virtually may not be what we all hoped for. Even though our first training conference has been virtual I am so excited to meet you all in person at future training events. I'm beyond grateful to serve alongside such wonderful LTGs and leaders, you truly make CNH so special.

And with that, the following is my first Treasurer's report:

### Goals

After discussion with Governor Amy and Secretary Carter, we agreed that our goal to fundraise for the Pediatric Trauma Program would be set to \$225,000. This goal was created after considering the total amount fundraised during the immediate past term and the total membership of our district. I hope that our collective efforts will allow us to reach this fundraising goal.

### Dues Report

As of the most recent dues report, we have 22,911 members and 692 of the 802 clubs have paid dues. If you are a Lieutenant Governor of a suspended club, please make sure this suspension status is taken care of before September 30, 2021. We must work together in prioritizing these clubs to prevent outstanding fees in the future. Please also remember that all Lieutenant Governors should strive to meet the December 1st deadline for on-time dues, so please begin working with your clubs early on in order to prevent them from becoming a delinquent club later on. I would need to mail all delinquent clubs a letter and it would save much time and money for me if you are working early on to pay dues on time!

### Vouching

After a few presentations regarding vouching and our district budget, I hope you are all comfortable with the logistics of vouching. Remember to keep all receipts necessary for vouching at hand until you can vouch on July 1, 2021, which marks the beginning of the fiscal year. While we have merely gone over tips and reminders for vouching during our training this weekend, more detailed resources for vouching will be available later, including a vouching manual and online Zoom session dedicated to vouching.

### Closing

While this training conference is coming to an end, I hope you have all learned and retained what was shared today in order to help you serve your division to the best of your ability. Please know that I am a resource and will always be here to support you. I can't wait to meet you all soon! Thank you!

## International Trustee Report

Provided by international Trustee Emma Chang

Good evening New Bees! Thank you so much for having me at your first training conference of the term. Although the road ahead is full of uncertainties and transitioning, I am confident that you will use what you have learned this past year to serve to the best of your abilities. Those “big shoes” are yours to fill and lead the divisions you serve to success. The things you learned this weekend may seem intimidating now, but they easily become the backbone of your success as a leader in CNH. Sadly this is the end of my term and as I wave to you from the finish line, I can already see how much potential your district board has to build a better future for CNH. I wish you the best of luck this term and hope to see you at SLC this summer. This concludes my report.

## Board Business

### Approval of Strategic Planning Committee

**RESOLVED:** That the CNH Board approves the continuation of the Strategic Planning Committee

[M: Courtney Tai D34N | S: Sammi Le, D07S, PASSED]

### Approval of District Leadership Team Appointments

**RESOLVED:** That the CNH Board approves the appointment of the District Leadership Team

[M: Khanh Tran D36E | S: Diane Dao D04W, PASSED]

1. The following appointees have been selected to serve on the District Leadership Team:
  - a. District News Editor Victor Nguyen
  - b. District Technology Editor Hannah Su
  - c. District Visual Media Editor Alina Ho
  - d. Communications and Marketing Chair Catherine Nguyen
  - e. District Convention Chair Hilary Wong
  - f. Kiwanis Family and Foundation Chair Victoria Nguyen
  - g. Member Development & Education Chair Shanelle Relucio
  - h. Member Recognition Chair Rachael Zheng
  - i. Policy, International Business, & Elections Chair Aimee Han
  - j. Service Projects Chair Jennifer Cheung
  - k. Strategic Planning Chair Noah Steinmetz

## Reports

### District News Editor

**Provided by District News Editor Victor Nguyen**

Newsletters

Looking at previous newsletters and considering new ideas for our newsletter, I would like to make the committee submissions to be created based on their committee color. I plan on incorporating more visual aspects to the newsletter to maintain and promote readership. Finally, I'd like to make sure that all chairs submit monthly submissions for the newsletter. I'll do this by communicating with each LT member months in advance to discuss ideas that they can implement into our newsletter. I will send out an email to each chair and their submissions will be due the 20th of every month at 6 PM. These submissions and my work combined will create a newsletter that will be posted onto the District Cyberkey and other forms of social media on the first of each month.



## Submissions

Adding onto the committee submissions due on the 20th of every month at 6 PM, I would like to remind everyone that Articles and Visuals Submissions are due no later than the 15th of every month at 6 PM. Either the LTG or their DNE must submit 3 articles and 3 visuals to the respective archive. Lastly, the Division Newsletter Submissions are due no later than the 20th of every month at 6 PM to the newsletter archive. As of right now, talking to Mr Gin and Mr Roberson, we are working on creating a new address for submissions so we will be getting that out soon. On the first of June, I will send out an email to District Board members, again about reminders on monthly submissions and how to do them accurately.

## Promotion

After discussing with the Communications & Marketing Committee, ways that we can promote different District resources such as the newsletter is by creating more videos and utilizing the app TikTok.

## Communication

In order to get the most participation in newsletter submissions from all committees, I will be discussing with each chair ideas that they can include that are relevant to the time being. Along with that, I'll be giving out reminders to all chairs about their upcoming submissions at least once per month BEFORE they are due. Doing this will not only encourage them to contribute but will also serve as a reminder for them to submit before the deadline.

# District Technology Editor

## Provided by District Technology Editor Hannah Su

Mr. Chang and I agreed that focusing on updating the CyberKey and removing invalid links would be my main priority this month. I will be finalizing the plans I have for the CyberKey and the District Technology Team, working on content ideas for our socials (i.e. collaboration with CNH KIWINS), and working on CyberKey updates.

## District Technology Team

I have finalized the application and will release them in mid-June.

# District Visual Media Editor

## Provided by District Visual Media Editor Alina Ho

Mr. Chang and I have agreed to keep What's Poppin is a bi-monthly series, four in total (August, October, December, February). I will be finalizing a form for committees wanting videos and graphics. I'll also be introducing a new video series called Behind the Buzz which will highlight behind the scenes of District, Region, Division, and Club level activities. This series will showcase what goes into the making of that topic (ex. Newsletter highlights, unique projects, service events, or fundraisers)

## District Visual Media Team

I am finalizing DVMT applications and plan on releasing mid-June.

# Communications and Marketing

## Provided by Communications and Marketing Committee Chair Catherine Nguyen

### Communication

An introduction email has been sent out to the Communications and Marketing Committee which had included an overview of the directory, applications for committee secretary, and a skills and interest form. This form will allow the Chair to get more insight on each of the Committee members' strengths. Further helping the chair to organize them into subcommittees.

## Committee

Google Classroom has been created as a means to store resources for the committee and as another communication tool. Future inter-committee collaboration will be used to promote a variety of aspects of CNH and create various forms of educational materials for clubs and members.

## Appointment

After thoroughly reviewing committee secretary applications, Division 26 South Joyce Tong has been appointed as committee secretary.

## Projects

Through the responses of the skills and interest survey, the committee has voiced their goals of collaborating with different branches of Kiwanis such as Circle K and KIWINS. In addition, updated educational resources will be produced to assist clubs during membership recruitment season. These educational resources will be expanded upon unlike the traditional infoguides. The committee will collaborate to create new updated graphics for our social media.

## Marketing

As CNH slowly begins to revert back to having real life activities, the committee plans to further expand on marketing by the creation of new campaigns such as a Fall Rally Campaign and more. The committee plans to utilize Tiktok as a way to advertise, educate, and connect with members. I plan to talk more with our District Visual Media Editor and District Tech Editor to jumpstart the CNH District Tiktok. Lastly educational materials and promotional content will be added in a resource folder to assist clubs during membership recruitment season.

# District Convention

## Provided by District Convention Chair Hilary Wong

Good evening, CNH Bees!

My name is Hilary Wong and I proudly serve as CNH District Convention Chair for the 2021-2022 term. I am excited for a "Golden Year of Service".

## Committee Secretary Appointment

After reviewing the committee secretary applications, Division 4 North Lieutenant Governor Katie Doan has been appointed as the committee secretary for the District Convention Committee.

## First Committee Teleconference

The first committee teleconference was held on May 28, 2021. The committee held a discussion to review the execution of previous District Conventions and identify places of improvement in order to enhance DCON 2022. In addition, areas of discussions were as follows: registration, promotion of DCON 2022, educational material, and workshops.

# Kiwanis Family and Foundation

## Provided by Kiwanis Family and Foundation Chair Victoria Nguyen

### Committee + Appointed Secretary

As coming into the new term, the Kiwanis Family and Foundation Committee has gotten along very well, while bonding and getting to know each other more as each day goes by. I have created a Committee Secretary Application and was shocked to see many eager Lt.G's apply. I have now appointed our new committee secretary, Kennedy Parker from D37W. Alongside that, I have created a Strengths and Weaknesses Form, so that I can get to know my committee members a bit better as well as choose their according task group.

## Task Group Assignments

I have established four task groups, where I will divide each committee member into. The following four task

groups, Kiwanis Family, Preferred Charities, Key Leader, and Newsletter, where each task group will be assigned monthly assignments that focus directly to their according topics of the tasks.

#### KFF T-Shirt Design Submission

Our committee has chosen our food that associates with our Initial to be Krispy-Kreme Family Friends! I have sent out an email explaining all the details and components for our T-shirt Design, so my committee members have an overview and head start.

#### Dairy Queen and Children's Miracle Network

Starting June 1st, anyone can go to their local Dairy Queen and purchase a Miracle Balloon, where their donation will go directly to the Children's Miracle Network. Keep in mind that this is different from Miracle Treat Day, which will be on October 28th, this year, but you are still able to help contribute to a great cause. There will be a publication on the CNH Key Club Instagram page in the near future.

## Membership Development and Education

**Provided by Membership Development and Education Chair Shanelle Relucio**

#### Introduction

An introductory email was sent out to all members of the committee regarding meeting information, a secretary application, an initial task, and a member questionnaire.

#### Appointment

I am happy to announce that after careful review of applications, Division 04E Lieutenant Governor Ashley Park has been appointed as the Member Development & Education Committee Secretary. Directives and Goals: Committee directives sent out by the Executives have been reviewed by the committee. Our main goals this year will be to update and create new resources such as guides and presentations, develop foundational materials for next term, continue member programs such as the District Pen-Pal system and Spotlight on Education Program, research membership decline and education, as well as host a District-Wide Key Club 101. We hope to utilize Google platforms moving forward in order to make resources easily accessible. A subcommittee will be formed in order to ensure that we are able to complete our goals this term.

#### Tasks

All committee members have completed a task to review current materials and resources such as guides and presentations that are available to members on the CNH CyberKey. From there, they suggested topics to make new resources on and identified outdated materials. Another task email will be sent out regarding the development of Officer Training Materials.

#### Committee Teleconferences

It has been decided that the Member Development and Education Committee will host meetings on the 1st Monday of every month at 8 pm.

#### Closing

I look forward to working alongside my committee in order to foster the education of Key Clubbers within our District.

## Member Recognition

**Provided by Member Recognition Chair Rachael Zheng**

#### Communication

An introduction email was sent containing an overview of the Member Recognition email, committee secretary application, and a committee member questionnaire. The goal of the questionnaire will be to help the Chair organize committee members into groups for future tasks that will suit each Lt. Governor's strengths.

A

poll will be sent out in the committee group chat to determine a date for monthly committee meetings. In our first committee meeting, we had some activities to introduce ourselves and get to know one other.

#### Appointments

After carefully reviewing all of the committee secretary applications, Division 4 West Lt. Governor Diane Dao has been appointed as the Member Recognition Committee Secretary.

#### Directives and Goals

Directives were sent out by the District Executives and have been reviewed by the committee. Suggestions were made and tentative committee goals have been set for the term, as well as a rough outline per quarter. Each member of the committee has shared their goals for the committee.

#### Task One

Task one has been sent out to the committee. Lt. Governors were paired up in twos. They were assigned four to five contests per pair to review, edit, and discuss at their own availability with each other. The second part of the task was Region Assignments. Each committee member has been tasked to contact their assigned region(s) to communicate and relay information regarding member recognition on a monthly basis. In addition, all committee members have been asked to review all contests to become familiar with all of the contests CNH and Key Club International offer.

#### Promotion of Contests

Due to our recent decline in submissions and increase in the amount of poor quality submissions, new ideas to promote and relay contest information have been suggested by the chair and committee. We will soon be deciding on new and effective ways of promotion through DCM workshops, social media, webinars, Q&As, and Lt. Governors.

## **Policy, International Business, and Elections**

**Provided by Policy, International Business, and Elections Chair Aimee Han**

#### Committee Secretary

Mrs. Qualm and I have appointed Julia Saguin from Division 13 North as the Committee Secretary of the Policy, International Business, and Elections Committee. This appointment was made at the PIE Committee Meeting on May 28th, 2021. We have clearly addressed the expectations and duties of the responsibilities she has as Committee Secretary.

#### Mentee/Mentor Communication

During a call I had with Mrs. Qualm previously this week, we discussed the 2021-2022 Committee Directives, the May update email, and clarification about the Policy Manual & Club Bylaws presentation that was to be presented at Spring Board Training Conference.

#### Additions Made to PIE Committee Directives

From the call I had with Mrs. Qualm, we have made the following additions to the PIE Committee Directives. To the Main Directives, we added a directive that includes creating a resources tab on the CNH CyberKey that contains Policy, International Business, and Elections oriented resources. As for Committee Directives, our two additional Directives are to update all outdated elections guides and informational manuals created in past terms and to create a guidebook that explains the District Bylaws and Policy Manual in easier and concise language. These additions have since been emailed to Governor Amy and Mr. Gin.

#### First Committee Meeting

The PIE Committee's first meeting happened on Friday, May 28th, 2021 at 9:30 PM. During this meeting, we introduced every member of the committee, appointed the Committee Secretary, went over the Committee Directives, and gave a brief overview of the task submission process as well as what a typical year looks like for

the PIE Committee.

#### Committee Teleconferences

It has been established that Committee teleconferences will be held on the 2nd Wednesday of the month at 8:00 PM PST.

#### Closing Remarks

As we jump into the 2021-2022 term, I am excited to see what the new term holds as we transition from an online to an in-person setting. I look forward to working with the PIE Committee, Mrs. Qualm, and the rest of the District Board!

## Service Projects

### Provided by Service Projects Chair Jennifer Cheung

#### Appointment

Division 31 Lieutenant Governor, Liza Matthews, was appointed as Service Projects Committee Secretary.

#### Monthly Teleconferences

Monthly meetings for the Service Projects Committee will be held on the second Thursday of each month at 8:30 pm PST.

#### Spotlight on Service Program

We confirmed the SOSOP calendar to be the same as last year, except with one change of replacing the past Governor's Project, which was Kiwanis Family House with the current Governor's Project focus of Promoting a Healthier Lifestyle. (January: Children's Miracle Network, February: Kiwanis Foundation, March: March of Dimes, April: Community Outreach, May: Eliminate Project, June: Health and Safety, July: BEE Clean, CNHI, August: Children's Education, September: Pediatric Trauma Program, October: UNICEF, November: Promoting a Healthier Lifestyle, December: Providing Basic Needs)

## Strategic Planning

### Provided by Strategic Planning Chair Noah Steinmetz

#### Good Evening District Board Members!

Wow, I cannot believe that I am currently talking in front of the entire CNH Board. Who would have thought as a president a few months ago, I would be here today.

#### Introduction

For those of you who might not know me, my name is Noah Steinmetz, and I proudly serve as the 2021-2022 Strategic Planning Chair. I am from Edison Key Club in Division 4 West in the mighty Region 3.

#### Secretary Appointment

When it comes to the STP committee, we recently appointed our secretary for this term to be Madeline Clara Cheng, who serves as the Division 34 South LTG.

#### SBTC STP Meeting

We also recently held a committee meeting last night, where we identified our plans to focus on understanding the demographics of the CNH district through a data collection system. We have also discussed the potential of EA's throughout the region to serve alongside their respective LTGs with growth, data collection, and chartering.

#### Closing

Even though this is my first time seeing you all, through a screen no less, I am so confident in both the Strategic Planning Committee's ability, and the entire district's ability, to strategically work together to grow our district

this term. This term presents us with the unique opportunity to grow and rebuild our club following a challenging year, and I cannot wait to work with you all to get that done.

## Approval of Reports

**RESOLVED:** That the CNH Board approves all executive, appointed, and committee reports  
[M: Kotomi Tucker D38W | S: Madhav Collins D22M, PASSED]

## NEW BUSINESS

### Approval of CNH District Budget 2021-2022

**RESOLVED:** That the CNH Board approves the 2021-2022 CNH District Budget as stands [See Appendix B]

[M: Katie Doan D04N | S: Joshua Perez D12W Lt. Governor, PASSED]

### Approval of Division Support by Lt. Governors

**RESOLVED:** That the CNH Board approves the support of the following divisions by the respective Lieutenant Governors for the 2021-2022 term

[M: Katrina Liang D35W | S: Irma Zacarias D37E Lt. Governor, PASSED]

1. D32 Lt. Governor Calistra Putri will provide support for D20
2. D18E Lt. Governor Taylor Bennett will provide support for D18W
3. D38W Lt. Governor Kotomi Tucker will provide support for D38E
4. D23 Lt. Governor Ana Inukai will provide support for D45

### Approval of SAA Coordinator Appointment

**RESOLVED:** That the CNH Board approves the appointment of Sergeant at Arms Coordinator Raelynn Esguerra, D44S

[M: Dakota Caton, D46N | S: Snow Ma D28S Lt. Governor, PASSED]

### Resolution of DCON Sponsor Recognition

**RESOLVED:** That the CNH Board resolves the formal recognition of the DCON Sponsors for the 2021 District Convention

[M: Julio Gutierrez, D33 | S: Nathan Tang, D02N Lt. Governor, PASSED]

**AMENDED:** That the Riverside Kiwanis Club is to be included in the formal recognition of the DCON Sponsors for the 2021 District Convention

[M: Christina Nguyen, D30S | S: Charitha Gangi, D12E Lt. Governor, PASSED]

1. See Appendix C for the Official List of DCON 2021 Sponsors

### Motion to Adjourn

[M: Julio Gutierrez, D33 | S: Hailey Phan, D27N Lt. Governor, PASSED]

**MEETING ADJOURNED AT 9:16 PM PDT**

## Respectfully Submitted By:



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Carter Kawaguchi  
District Secretary  
2021-2022



Amy Wang  
District Governor  
2021-2022



Doug Gin  
District Administrator  
2021-2022



# APPENDIX A: ATTENDANCE

Attendance for this LT meeting was completed by District Secretary Carter Kawaguchi

## EXECUTIVE COMMITTEE

**DISTRICT GOVERNOR** Amy Wang  
**DISTRICT SECRETARY** Carter Kawaguchi  
**DISTRICT TREASURER** Maya Oishi  
**DISTRICT ADMINISTRATOR** Doug Gin

## LIEUTENANT GOVERNORS

**DIVISION 2 NORTH** Nathan Tang  
**DIVISION 2 SOUTH** Valentina Phung  
**DIVISION 3 NORTH** Hyejin Yun  
**DIVISION 3 SOUTH** Aaron Miranda  
**DIVISION 4 EAST** Katie Nam  
**DIVISION 4 CENTRAL** Ashley Park  
**DIVISION 4 NORTH** Katie Doan  
**DIVISION 4 SOUTH** Jessica Nguyen  
**DIVISION 4 WEST** Diane Dao  
**DIVISION 5 NORTH** Simone Sandhey  
**DIVISION 5 SOUTH** Sujei Salas  
**DIVISION 7 NORTH** Agnes Kong  
**DIVISION 7 SOUTH** Sammi Le  
**DIVISION 7 WEST** Li Teh  
**DIVISION 8** Miah Chao  
**DIVISION 10 NORTH** Chelsea Cheng  
**DIVISION 10 SOUTH** Theresa Huynh  
**DIVISION 11** Raffiele Flores  
**DIVISION 12 EAST** Charitha Gangi  
**DIVISION 12 SOUTH** Enya Do  
**DIVISION 12 WEST** Joshua Perez  
**DIVISION 13 NORTH** Julia Saguin  
**DIVISION 13 SOUTH** Maryland Heng  
**DIVISION 13 WEST** Vanessa Sandoval  
**DIVISION 14/39** Maliny Khuon  
**DIVISION 15 EAST** Zoe Quitasol  
**DIVISION 15 NORTH** Chriselle Yutuc  
**DIVISION 15 SOUTH** April Lonh  
**DIVISION 15 WEST** Ashley Ma  
**DIVISION 16 EAST** Vanessa Saerang  
**DIVISION 16 NORTH** Katy Shin  
**DIVISION 16 SOUTH** James Kwon  
**DIVISION 16 WEST** Kelly Chen  
**DIVISION 18 EAST** Taylor Bennett  
**DIVISION 18 WEST**  
**DIVISION 19 NORTH** Angela Francisco  
**DIVISION 19 SOUTH** Anika Chandrasekaran  
**DIVISION 20**  
**DIVISION 21** Audrey Freeman  
**DIVISION 22 HIKINA** Stephanie Chu

**DIVISION 22 KOMOHANA** Christian Andres  
**DIVISION 22 MAKAI** Madhav Collins-Doijode  
**DIVISION 23** Ana Inukai  
**DIVISION 24/29** Marlen Gonzalez  
**DIVISION 26 NORTH** Ethan Bungay  
**DIVISION 26 SOUTH** Joyce Tong  
**DIVISION 27 NORTH** Hailey Phan  
**DIVISION 27 SOUTH** Kirsten De Jesus  
**DIVISION 28 EAST** Reagan Carroll  
**DIVISION 28 NORTH** Austin Konig - **ABSENT**  
**DIVISION 28 SOUTH** Snow Ma  
**DIVISION 28 WEST** Samuel Ma  
**DIVISION 30 NORTH** Cassandra Flandre-Nguyen  
**DIVISION 30 SOUTH** Christina Nguyen  
**DIVISION 31** Liza Matthews  
**DIVISION 32** Calista Putri  
**DIVISION 33** Julio Gutierrez  
**DIVISION 34 NORTH** Courtney Tai  
**DIVISION 34 SOUTH** Madeline Cheng  
**DIVISION 35 EAST** Marcus Fang  
**DIVISION 35 WEST** Katrina Liang  
**DIVISION 36 EAST** Khanh Tran  
**DIVISION 36 WEST** Frida Monreal  
**DIVISION 37 EAST** Irma Zacarias  
**DIVISION 37 NORTH** Leyna Pham  
**DIVISION 37 SOUTH** Anna Nguyen  
**DIVISION 37 WEST** Kennedy Parker  
**DIVISION 38 EAST**  
**DIVISION 38 WEST** Kotomi Tucker  
**DIVISION 39**  
**DIVISION 42 EAST** Neharika Logeshwaran  
**DIVISION 42 WEST** Daniella Viorato  
**DIVISION 43** Suyeon Hwang  
**DIVISION 44 NORTH** Amy Vo  
**DIVISION 44 SOUTH** Raelynn esguerra  
**DIVISION 44 WEST** Ameera Moua  
**DIVISION 45**  
**DIVISION 46 NORTH** Dakota Caton  
**DIVISION 46 SOUTH** Emma Jacquay  
**DIVISION 47**

## APPOINTED BOARD

**DISTRICT NEWS EDITOR** Victor Nguyen  
**DISTRICT TECHNOLOGY EDITOR** Hannah Su  
**DISTRICT VISUAL MEDIA EDITOR** Alina Ho  
**COMMUNICATIONS AND MARKETING** Catherine Nguyen  
**DISTRICT CONVENTION** Hilary Wong  
**KIWANIS FAMILY & FOUNDATION** Victoria Nguyen  
**MEMBERSHIP DEVELOPMENT & EDUCATION** Shanelle Relucio  
**MEMBER RECOGNITION** Rachael Zheng  
**POLICY, INTERNATIONAL BUSINESS, & ELECTIONS** Aimee Han  
**SERVICE PROJECTS** Jennifer Cheung  
**STRATEGIC PLANNING** Noah Steinmetz

## KIWANIS COMMITTEE

**DISTRICT ADMINISTRATOR** Doug Gin\*  
**ASSISTANT ADMINISTRATOR** Marshall Roberson\*  
**ASSISTANT ADMINISTRATOR** Alan Quon\*  
**SPECIAL ASSISTANT** Marek LeBlanc  
**SPECIAL ASSISTANT** Pete Ballew  
**DISTRICT SLP DIRECTOR** Timothy Cunning  
**IP DISTRICT SLP DIRECTOR** Bruce Hennings  
**REGION 1** Lisa Watson \*  
**REGION 2** Carolyn Qualm\*  
**REGION 2** Majid Azimi  
**REGION 3** Elaine Pong  
**REGION 3** Kathy Kendrick  
**REGION 4** Scott McGuffin\*  
**REGION 5** Hanna Santee\*  
**REGION 6** Neil Atkinson - **ABSENT**

**REGION 7** Doug Ridnor  
**REGION 8** Jackie Acosta  
**REGION 9** Victor Chan\*  
**REGION 10** Stacie Marotta - **ABSENT**  
**REGION 11** Carole Farris\*  
**REGION 12** David Hillman - **ABSENT**  
**REGION 13** Patricia Cridland-Morse  
**REGION 14** Michelle Sakurada - **ABSENT**  
**REGION 15** Tricia Shindledecker\*  
**REGION 16** Bruce Mercado\*  
**REGION 17** Rachel Shanley-Giguere\* - **ABSENT**  
**REGION 17** Valerie Brown-Klingelhoef - **ABSENT**  
**REGION 18** Charlene Masuhara\*  
**REGION 18** Joshua Chang\*

\*Signifies an Executive/Chair/Editor Mentor

## GUESTS

**INTERNATIONAL TRUSTEE** Emma Chang  
**CNH KIWANIS GOVERNOR-ELECT** Margo Dutton  
**CNH CHILDREN'S FOUNDATION PRESIDENT** Craig Wallace  
**BELLFLOWER KIWANIS CLUB** Elsie Nash  
**LAKE FOREST KIWANIS CLUB** John Pong  
**SAN GABRIEL KIWANIS CLUB** Pat Foltyn

# APPENDIX B: DISTRICT BUDGET

The CNH District Budget for 2021-2022 was presented by District Treasurer Maya Oishi

## 2021-22 Key Club General Fund Budget

		2021-2022 Budget
<b>CASH RECEIPTS</b>		
10.401.0	District Per Capita (31,500 x \$4.50) 2021-2022	\$141,750.00
10.404	District Sales Items (Gear)	\$0.00
10.420.0	Fund Raising Events	
10.421.0	Fall Rally South Income	\$0.00
	Fall Rally South Expense	\$0.00
	Total Fall Rally South	\$0.00
10.422.0	Fall Rally North Income	\$0.00
	Fall Rally North Expense	\$0.00
	Total Fall Rally North	\$0.00
10.423.0	PTP Fund Raising (Ribbons & Buttons)	
10.423.1	PTP Fund Raising Income (Ribbons & Buttons)	\$0.00
10.423.2	PTP Fund Raising Expense (Ribbons & Buttons)	\$0.00
	Total PTP Fund Raising (Ribbons & Buttons)	\$0.00
10.425.0	PTP Contributions	\$0.00
10.420.0	Total Fund Raising Events	\$0.00
10.440.00	Investment Income	
10.440.10	Interest Income	\$0.00
10.440.20	Dividend Income	\$0.00
10.440.30	Unrealized Loss/Gain	\$0.00
10.440.00	Total Investment Income	\$3,500.00
	Total General Fund Receipts	\$145,250.00
<b>DISBURSEMENTS</b>		
<b>Administrative</b>		
10.520.0	District Sales Items Cost (Gear)	\$0.00
10.540.0	Credit Card Service Fees	\$50.00
10.541.0	Computer Software, Small Equipment	\$500.00
10.542.02	Telephone	\$2,500.00
10.542.01	Web Conferencing	\$2,000.00
10.544.0	Office Supplies	\$250.00
10.545.0	Web Site Maintenance	\$0.00
10.546.0	Postage & Shipping	\$1,200.00
10.548.0	Printing	\$2,000.00
10.549.0	Professional Fees-Merrill Lynch	\$150.00
10.566.0	Annual Audit	\$1,200.00
10.579.0	Bank Fees-Cash Short/Over	\$0.00
10.585.0	Bad Debt	\$0.00
10.699.03	Service Leadership Department Expense	\$92,700.00
	Total Administrative	\$102,550.00
<b>Officer &amp; Board</b>		
10.582.0	Governor Travel & Administrative	\$4,000.00
10.591.0	Secretary Travel & Administrative	\$750.00
10.592.0	Treasurer Travel & Administrative	\$1,500.00
10.595.01	RTC Travel Leadership Team	\$1,200.00
10.596.0	Exec. Board Training	\$0.00
10.597.03	Int'l Convention Travel Support	\$3,750.00
10.597.05	Hawaii Travel Support (to Dist. Conv.)	\$0.00
10.598.0	Key Leader Scholarships (10 per camp x's \$35.00)	\$0.00

Created/Revised 6/14/21

## 2021-22 Key Club General Fund Budget

10.599	Board Gift to Governor	\$150.00
	Travel & Expense Div. 2-47	\$18,260.00
10.650.0	Board Reserve	\$2,500.00
10.651.0	Board Meeting Expenses	\$0.00
	<b>Total Officer &amp; Board</b>	<b>\$32,110.00</b>

### 2021-2022 Budget

#### **Committee Expense**

10.685.0	Prada Scholarship	\$500.00
10.695.01	Comm. & Marketing	\$50.00
10.696.0	Convention Chair	\$50.00
10.693.0	Kiwanis Family & Foundation	\$50.00
10.691.0	MD&E Chair	\$50.00
10.694.0	Membership Recognition	\$50.00
10.697	News Editor	\$50.00
10.692.0	P.I.E. Chair	\$50.00
10.697.03	District Visual Media Editor	\$50.00
10.690.0	Service Project Chair	\$50.00
10.697.01	Tech. Editor	\$50.00
	Strategic Planning Chair	\$50.00
10.698	Miscellaneous Expense	\$0.00
10.699.01	Kiwanis Committee Reimbursement	\$6,000.00
10.699.05	Foundation Training Funds Reimb.	\$3,500.00
	<b>Total Committee Expense</b>	<b>\$10,550.00</b>

**Total Disbursements** \$145,210.00

**Net Budgeted Revenue over (Expense)** \$40.00

#### **Other Revenue & (Expense)**

10.858.00	Contribution CNH fdn-PTP	\$0.00
10.865	Depreciation Expense	\$0.00
10.885.00	CNH Kiwanis DCON Expenses	\$0.00
10.89	CNH Foundation KC Scholarships	\$0.00
	<b>Total Other Revenue (Expense)</b>	<b>0.00</b>

**Net Budgeted Revenue over (Expense)** \$40.00

**Plus Other Revenue and (Expense)**

#### **Interfund Transfer**

20.921	District Convention Profit	
	<b>Net Revenue over (Expense)</b>	<b>\$40.00</b>

**Key Club Board Approval: Pending**

#### **Lt. Governor's Travel & Office**

10.602.0	Division 2 North	\$225.00
10.602.01	Division 2 South	\$200.00
10.603.0	Division 3 North	\$125.00
10.603.01	Division 3 South	\$175.00

Created/Revised 6/14/21

## 2021-22 Key Club General Fund Budget

10.604.03	Division 4 Central	\$150.00
10.604.0	Division 4 East	\$250.00
10.604.02	Division 4 North	\$275.00
10.604.04	Division 4 South	\$250.00
10.604.01	Division 4 West	\$250.00
10.605.0	Division 5 North	\$200.00
10.605.01	Division 5 South	\$150.00
10.607.0	Division 7 North	\$100.00
10.607.01	Division 7 South	\$250.00
10.607.02	Division 7 West	\$175.00
10.608.0	Division 8	\$325.00
10.610.0	Division 10 North	\$125.00
10.610.01	Division 10 South	\$250.00
10.611.0	Division 11	\$350.00
10.612.01	Division 12 East	\$275.00
		<b>2021-2022</b>
		<b>Budget</b>
10.612.02	Division 12 South	\$275.00
10.612.0	Division 12 West	\$250.00
10.613.0	Division 13 North	\$300.00
10.613.01	Division 13 South	\$250.00
10.613.03	Division 13 West	\$225.00
10.614.0	Division 14	\$200.00
10.615.01	Division 15 East	\$200.00
10.615.02	Division 15 North	\$200.00
10.615.03	Division 15 South	\$150.00
10.615.04	Division 15 West	\$150.00
10.616.03	Division 16 East	\$225.00
10.616.0	Division 16 North	\$250.00
10.616.01	Division 16 South	\$200.00
10.616.04	Division 16 West	\$125.00
10.618.0	Division 18 East	\$100.00
10.618.01	Division 18 West	\$75.00
10.619.01	Division 19 North	\$225.00
10.619.0	Division 19 South	\$300.00
10.620.0	Division 20	\$150.00
10.621.0	Division 21	\$350.00
10.622.0	Division 22 H	\$175.00
10.622.01	Division 22 K	\$250.00
10.622.02	Division 22 M	\$1,000.00
10.623.0	Division 23	\$325.00
10.624.0	Division 24/29	\$175.00
10.626.0	Division 26 North	\$325.00
10.626	Division 26 South	\$250.00
10.627.0	Division 27 North	\$225.00
10.627.01	Division 27 South	\$175.00
10.628.04	Division 28 East	\$200.00
10.628.02	Division 28 North	\$225.00
10.628.01	Division 28 South	\$225.00
10.628.03	Division 28 West	\$225.00
10.630.0	Division 30 North	\$350.00
10.630.01	Division 30 South	\$300.00
10.631.0	Division 31	\$250.00

Created/Revised 6/14/21

## 2021-22 Key Club General Fund Budget

10.632.0	Division 32	\$235.00
10.633.0	Division 33	\$150.00
10.634.0	Division 34 North	\$375.00
10.634.1	Division 34 South	\$250.00
10.635.0	Division 35 East	\$300.00
10.635.01	Division 35 West	\$350.00
10.636.0	Division 36 East	\$150.00
10.636.01	Division 36 West	\$150.00
10.637.03	Division 37 East	\$225.00
10.637.02	Division 37 North	\$300.00
10.637.01	Division 37 South	\$200.00
10.637.04	Division 37 West	\$250.00
10.638.0	Division 38 East	\$100.00
10.638.01	Division 38 West	\$200.00
10.639.0	Division 39	\$200.00
10.642.0	Division 42 East	\$225.00
10.642.01	Division 42 West	\$200.00
10.643.0	Division 43	\$200.00
10.644.01	Division 44 North	\$150.00
10.644.02	Division 44 South	\$250.00
10.644.03	Division 44 West	\$250.00
10.645.0	Division 45	\$75.00
10.646.0	Division 46 North	\$275.00
10.646.01	Division 46 South	\$150.00
10.647.0	Division 47	\$75.00
	Total Lt. Gov. Travel & Office	<u>\$18,260.00</u>

## 2021-22 Key Club General Fund Budget

2020-2021 Actual YTD	2020-2021 Budget	2019-2020 Actual YTD	2019-2020 Budget
\$102,674.00	\$148,500.00	\$153,210.50	\$162,000.00
\$4,953.14	\$0.00	\$3,715.00	\$0.00
\$0.00	\$0.00	\$102,470.72	\$0.00
\$0.00	\$0.00	(\$64,755.64)	\$0.00
\$0.00	\$0.00	\$37,715.08	\$0.00
\$0.00	\$0.00	\$25,114.99	\$0.00
\$0.00	\$0.00	(\$794.40)	\$0.00
\$0.00	\$0.00	\$24,320.59	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	(\$2,059.93)	\$0.00
\$0.00	\$0.00	(\$2,059.93)	\$0.00
\$24,856.65	\$0.00	\$197,845.29	\$0.00
\$24,856.65	\$0.00	\$257,821.03	\$0.00
\$71.87	\$0.00	\$1,062.14	\$0.00
\$3,439.47	\$0.00	\$4,347.91	\$0.00
\$9,561.21	\$0.00	(\$3,273.27)	\$0.00
\$13,072.55	\$3,000.00	\$2,136.78	\$4,000.00
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\$145,556.34	\$151,500.00	\$416,883.31	\$166,000.00
\$5,648.44	\$0.00	\$3,774.71	\$0.00
\$0.00	\$50.00	\$15.78	\$50.00
\$1,044.87	\$500.00	\$1,677.36	\$500.00
\$2,418.01	\$2,500.00	\$1,388.53	\$2,500.00
\$781.34	\$2,000.00	\$2,254.95	\$3,500.00
\$0.00	\$250.00	\$16.45	\$500.00
\$0.00	\$0.00	\$0.00	\$0.00
\$1,135.80	\$1,200.00	\$979.38	\$1,200.00
\$1,070.47	\$2,000.00	\$1,733.55	\$3,500.00
\$150.00	\$150.00	\$150.00	\$150.00
\$1,106.56	\$1,200.00	\$988.00	\$1,200.00
(\$15.00)	\$0.00	\$15.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$69,525.00	\$92,700.00	\$92,700.00	\$92,700.00
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\$82,865.49	\$102,550.00	\$105,693.71	\$105,800.00
\$28.94	\$3,950.00	\$3,147.30	\$5,300.00
\$25.50	\$1,475.00	\$1,650.00	\$3,500.00
\$35.50	\$1,475.00	\$2,424.74	\$3,000.00
\$0.00	\$1,200.00	\$1,150.12	\$1,700.00
\$0.00	\$500.00	\$0.00	\$1,000.00
\$0.00	\$0.00	\$5,250.00	\$5,500.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00

Created/Revised 6/14/21

## 2021-22 Key Club General Fund Budget

\$0.00	\$150.00	\$127.45	\$150.00
\$3,305.75	\$18,835.00	\$10,015.64	\$19,900.00
\$10.50	\$4,300.00	\$3,007.76	\$6,000.00
\$0.00	\$0.00	\$0.00	\$100.00
\$3,406.19	\$31,885.00	\$26,773.01	\$46,150.00

2020-2021 Actual YTD	2020-2021 Budget	2019-2020 Actual YTD	2019-2020 Budget
\$500.00	\$500.00	\$500.00	\$500.00
\$50.00	\$50.00	\$91.48	\$125.00
\$25.50	\$50.00	\$111.47	\$125.00
\$30.50	\$50.00	\$0.00	\$125.00
\$0.00	\$50.00	\$90.65	\$125.00
\$0.00	\$50.00	\$72.03	\$125.00
\$30.50	\$50.00	\$114.99	\$125.00
\$0.00	\$50.00	\$98.83	\$125.00
\$30.50	\$50.00	\$97.08	\$125.00
\$0.00	\$50.00	\$0.00	\$125.00
\$0.00	\$50.00	\$0.00	\$125.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$6,000.00	\$6,023.07	\$8,500.00
\$0.00	\$3,500.00	\$3,321.95	\$5,500.00
\$667.00	\$10,500.00	\$10,521.55	\$15,750.00
\$86,938.68	\$144,935.00	\$142,988.27	\$167,700.00
\$58,617.66	\$6,565.00	\$273,895.04	(\$1,700.00)

\$0.00	\$0.00	(\$259,880.96)	0.00
(\$243.00)	\$0.00	\$0.00	0.00
\$0.00	\$0.00	(\$127.38)	0.00
\$0.00	\$0.00	(\$27,562.60)	0.00
(243.00)	0.00	(287,570.94)	0.00
\$58,374.66	\$6,565.00	(\$13,675.90)	(\$1,700.00)

\$58,374.66	\$6,565.00	-\$13,675.90	(\$1,700.00)
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\$99.22	\$225.00	\$214.90	\$225.00
\$156.00	\$200.00	\$189.79	\$200.00
\$29.99	\$125.00	\$0.00	\$100.00
\$0.00	\$175.00	\$0.00	\$150.00

Created/Revised 6/14/21



## 2021-22 Key Club General Fund Budget

\$0.00	\$200.00	\$200.00	\$200.00
\$30.50	\$275.00	\$0.00	\$250.00
\$30.50	\$275.00	\$275.00	\$275.00
\$217.50	\$250.00	\$0.00	\$250.00
\$0.00	\$250.00	\$250.00	\$250.00
\$30.50	\$200.00	\$0.00	\$175.00
\$102.62	\$150.00	\$0.00	\$200.00
\$0.00	\$175.00	\$93.33	\$325.00
\$147.85	\$250.00	\$219.96	\$250.00
\$50.10	\$150.00	\$0.00	\$0.00
\$213.28	\$300.00	\$202.22	\$300.00
\$0.00	\$150.00	\$0.00	\$175.00
\$112.19	\$200.00	\$0.00	\$225.00
\$89.52	\$325.00	\$0.00	\$325.00
\$76.91	\$250.00	\$189.19	\$250.00
<b>2020-2021</b>	<b>2020-2021</b>	<b>2019-2020</b>	<b>2019-2020</b>
<b>Actual YTD</b>	<b>Budget</b>	<b>Actual YTD</b>	<b>Budget</b>
\$0.00	\$250.00	\$231.13	\$225.00
\$30.50	\$250.00	\$275.00	\$275.00
\$0.00	\$225.00	\$225.00	\$250.00
\$214.11	\$375.00	\$353.14	\$375.00
\$30.50	\$150.00	\$0.00	\$150.00
\$0.00	\$225.00	\$0.00	\$225.00
\$75.47	\$275.00	\$128.63	\$350.00
\$120.50	\$225.00	\$193.09	\$225.00
\$73.45	\$125.00	\$175.00	\$175.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$225.00	\$58.14	\$250.00
\$0.00	\$250.00	\$0.00	\$250.00
\$83.06	\$150.00	\$66.70	\$175.00
\$30.50	\$125.00	\$175.00	\$175.00
\$53.49	\$200.00	\$69.10	\$275.00
\$0.00	\$100.00	\$0.00	\$125.00
\$0.00	\$200.00	\$249.51	\$250.00
\$0.00	\$275.00	\$0.00	\$300.00
\$30.50	\$150.00	\$0.00	\$150.00
\$156.75	\$300.00	\$141.26	\$325.00
\$30.50	\$200.00	\$104.42	\$225.00
\$0.00	\$250.00	\$250.00	\$250.00
\$30.50	\$975.00	\$940.38	\$975.00
\$0.00	\$350.00	\$331.41	\$350.00
\$0.00	\$225.00	\$0.00	\$275.00
\$0.00	\$300.00	\$65.21	\$325.00
\$231.35	\$250.00	\$0.00	\$250.00
\$96.96	\$250.00	\$208.91	\$275.00
\$30.50	\$325.00	\$0.00	\$275.00
\$0.00	\$225.00	\$0.00	\$225.00
\$0.00	\$250.00	\$0.00	\$275.00
\$30.50	\$225.00	\$189.73	\$250.00
\$65.97	\$225.00	\$250.00	\$250.00
\$30.50	\$350.00	\$325.00	\$325.00
\$0.00	\$300.00	\$300.00	\$300.00
\$0.00	\$250.00	\$138.52	\$275.00

Created/Revised 6/14/21

## 2021-22 Key Club General Fund Budget

\$0.00	\$285.00	\$0.00	\$300.00
\$30.50	\$100.00	\$0.00	\$200.00
\$55.50	\$350.00	\$320.88	\$350.00
\$57.94	\$250.00	\$191.04	\$250.00
\$0.00	\$325.00	\$300.00	\$300.00
\$30.50	\$350.00	\$280.47	\$325.00
\$0.00	\$200.00	\$106.45	\$200.00
\$0.00	\$225.00	\$0.00	\$300.00
\$30.50	\$225.00	\$84.93	\$225.00
\$116.02	\$225.00	\$0.00	\$275.00
\$0.00	\$225.00	\$225.00	\$225.00
\$0.00	\$250.00	\$73.20	\$300.00
\$0.00	\$150.00	\$0.00	\$175.00
\$0.00	\$250.00	\$0.00	\$250.00
\$0.00	\$300.00	\$0.00	\$300.00
\$30.50	\$225.00	\$225.00	\$225.00
\$30.50	\$175.00	\$0.00	\$200.00
\$0.00	\$175.00	\$0.00	\$175.00
\$30.50	\$225.00	\$280.00	\$375.00
\$30.50	\$250.00	\$375.00	\$375.00
\$0.00	\$250.00	\$0.00	\$0.00
\$0.00	\$75.00	\$0.00	\$125.00
\$30.50	\$275.00	\$275.00	\$300.00
\$0.00	\$150.00	\$0.00	\$225.00
\$0.00	\$175.00	\$0.00	\$175.00
\$3,305.75	\$18,835.00	\$10,015.64	\$19,900.00

# APPENDIX C: DCON SPONSORS

The DCON 2021 Sponsors were presented by District Administrator Doug Gin and resolved to be officially recognized by the District Board.

<b>Level</b>	<b>Amount</b>	<b>Sponsor</b>
Twinkle Twinkle Little Star	\$17.00	Casa Grande Key Club
Twinkle Twinkle Little Star	\$25.00	Jesus Portillo
Miraculous Meteor	\$100.00	Philip Thatcher
Miraculous Meteor	\$100.00	Duarte Key Club
Miraculous Meteor	\$100.00	La Puente Key Club
Miraculous Meteor	\$100.00	Kiwanis Club of San Clemente
Miraculous Meteor	\$100.00	Oakland Kiwanis Club
Miraculous Meteor	\$200.00	South Hills Key Club
Cosmic Constellation	\$250.00	Patricia Cridland
Cosmic Constellation	\$250.00	Frank Barry
Cosmic Constellation	\$250.00	Lake Forest Kiwanis Club
Cosmic Constellation	\$250.00	Walnut Valley Kiwanis Club
Astronaut Hero	\$500.00	San Leandro Kiwanis Club
Astronaut Hero	\$500.00	Santa Ana Kiwanis Club
Astronaut Hero	\$500.00	Kiwanis Division 15
Astronaut Hero	\$500.00	Hacienda Heights Kiwanis Club
Astronaut Hero	\$500.00	KYDS San Diego Kiwanis Club
Astronaut Hero	\$500.00	Greater Anaheim Kiwanis Club
Astronaut Hero	\$500.00	Tricia Shindledecker
Astronaut Hero	\$848.00	Alan Quon
SuperNova	\$1,000.00	West Covina Kiwanis Club
SuperNova	\$1,000.00	San Ramon Valley Kiwanis Club
SuperNova	\$1,000.00	Kiwanis Club of Orange
SuperNova	\$1,000.00	Carson Kiwanis Club
SuperNova	\$1,500.00	Riverside Kiwanis Club